

REAPPLICATION POLICY

If you have previously taken the examination, but failed to pass, your application remains on file for three (3) years from the date of the original application. If you do not pass the examination within the three-year window, you must re-apply and meet the current eligibility requirements. Eligible candidates may repeat the examination and reactivate their eligibility by submitting an application to the CBRPA along with the current application fee.

The following policies apply when an examinee fails the examination :

- * After the first failure, you may apply to retake the examination and pay the examination fee for the chosen examination date.

- * After a second failure, you must document 5 hours of continuing education in **EACH** of the domain areas listed on the content specifications, for a total of 50 hours. The examinee may then go through the reapplication process outlined above.

- * After a total of three (3) unsuccessful attempts to pass the exam, you must successfully complete an approved remedial program concentrating in the domain areas where weakness exists in order to become eligible to retake the examination.